**3600 Team Member Review**

**What is your position?**

  

 ‎

**Information about the evaluated student**

First name:  Last name 

Team:  Evaluation Date 

**Participation**

**Team member participates in team sessions**

   

**Team member participates in the required trainings**

   

**Team member participates in class discussions**

   

**Team member participates in team email or text discussions**

   

Comments



**Contribution**

**Team member contributes to required project inputs**

   

**Team member contributes to required project outputs**

   

**Team member’s provides quality contributions to project needs**

   

Comments



**Productivity**

**Team member shows enthusiasm in daily work**

   

**Team member follows deadlines**

   

**Team member is present and never late**

   

**Team member can handle multiple tasks at the same time**

   

**Team member completes tasks correctly, with accuracy**

   

Comments



**Teamwork  
  
Team Member is respectful with colleagues**

   

**Team Member values constructive criticism**

   

**Team Member is willing to work in a team**

   

**Team Member is willing to share resources**

   

**Team Member works as much as expected**

   

Comments



**Leadership**

**Team Member is responsible for the taken actions**

   

**Team Member can work great even without supervision**

   

**Team Member can handle high pressure situations**

   

**Team Member is able to motivate colleagues to reach goals**

   

Comments



**Overall Performance**

**Team Member made a significant contribution to the successful completion of the project**

   

**Team Member’s knowledge consistently participated in assignments**

   

**Team Member fulfilled assignments with a highly level of quality**

   

Additional Comments

Comments

